



MEMBERSHIP APPLICATION FORM

Please read the accompanying notes on page 4 before completing this form

Please complete all sections using capital letters

1 PERSONAL INFORMATION

Last name/family name _____

First name(s) _____ Title _____

Firm/Chambers _____

Business address _____

_____ DX (if applicable) _____

Tel no _____ Fax no _____

E-mail _____ Position held _____

Mailing address (if different from above) _____

2 QUALIFICATIONS AND EXPERIENCE

(a) Qualifications

Please tick the appropriate box and enclose a copy of your signed certificate

Qualified barrister

Qualified solicitor

Fellow of the Institute of Legal Executives

In addition, please list any other professional qualification(s) _____

(b) **Specialist field(s) (if any)** _____

(c) **Relevant experience**

Please tick the appropriate boxes to show the categories of work of which you have had post-qualification experience in this jurisdiction or other

- probate disputes including Inheritance Act claims
- breach of trust claims
- sham trusts
- conflicts in relation to the appointment and removal of trustees
- conflicts regarding the validity and construction of trust documents
- constructive trusts/resulting trusts
- contested Order 85/Beddoe applications
- contested construction summonses/directions applications
- disputes over the terms and validity of the wording of specific trusts
- dispute resolution via trusts

(d) Please state the number of years of "relevant experience" you have

(e) Please state what percentage of your practice involves the type of work you have ticked under the "relevant experience" section in (c) above %

(f) Please provide the years in which this "relevant experience" was gained _____ to _____
PLEASE READ CAREFULLY PARAGRAPHS 1B AND 1 C OF THE NOTES

(g) Solicitors and Legal Executives only should complete this section.

Please list three recent cases in which you have been involved. Each case should relate to a different area of the type of work listed in section (c) above.

(h) Barristers only should complete this section

Please list three recent contested High Court appearances you have made. Each appearance should relate to a different area of the type of work listed in section (c) above

WHERE APPROPRIATE ONLY, PLEASE COMPLETE PARAGRAPH (i) ALSO

(i) I have completed the Education course and hold an Associate Member's certificate, copy attached.

3 Please state where you heard about the Association _____

4 **PAYMENT**

Please enclose a cheque or bankers draft in the sum of £50, made payable to the Association of Contentious Trust and Probate Specialists.

5 **DECLARATION**

I confirm that the details given are correct, and I hereby consent to the Association holding the above personal data directly or through agents for the purposes of mailings and other communications. I further consent to such data being disclosed by the Association in furtherance of the purposes and objectives of the Association or as required by law.

I agree to be bound by the Rules of the Association and to endeavour to act at all times within my practice in accordance with the Code of Conduct of the Association.

I undertake to pay any subscriptions throughout my membership as may be levied by the Committee of the Association.

In furtherance of their consideration of my application to ACTAPS, I authorise the Committee to make such enquiries as they deem necessary.

Signed _____ Dated _____

I (Head of Department/Chambers) confirm that all information provided in Section 2 is correct.

Signed _____ Dated _____

Checklist to enable application to be processed

- 1 Completed, signed and counter-signed application form (NB check that all relevant sections have been completed and form has been appropriately counter-signed)
- 2 Copy certificate
- 3 Cheque/bank draft for £50 made payable to the Association of Contentious Trust and Probate Specialists

NOTES TO ACTAPS MEMBERSHIP APPLICATION FORM

These notes should be read carefully before completing the Membership Application Form

1 RELEVANT EXPERIENCE

A List of areas of experience

- probate disputes including Inheritance Act claims
- breach of trust claims
- sham trusts
- conflicts in relation to the appointment and removal of trustees
- conflicts regarding the validity and construction of trust documents
- constructive trusts/resulting trusts
- contested Order 85/Beddoe applications
- contested construction summonses/directions applications
- disputes over the terms and validity of the wording of specific trusts
- dispute resolution via trusts

B Membership

- (i) In order for Solicitors and Legal Executives to qualify for membership they must satisfy the following requirements:-

A practitioner must have either:-

- (a) gained **five years** relevant experience ("relevant experience" in this instance means that **50%** of the practitioner's workload has over that period involved one or more of the areas of experience listed at 1A above); or
- (b) gained **ten years** relevant experience ("relevant experience" in this instance means that **25%** of the practitioner's workload has over that period involved one or more of the areas of experience listed at 1A above).

- (ii) In order for Barristers to qualify for Membership they must satisfy the following requirements:-

A practitioner must have either:-

- (a) 1(i)(a) or 1(i)(b) above
and must have
- (b) appeared in at least three contested hearings in the High Court, together involving at least three of the areas of experience listed at 1A above.

C Dates of experience

- (i) Any practitioner applying for Membership must have gained two years of the requisite years of relevant experience in the three years immediately preceding the date of the application.
- (ii) All "relevant experience" must have been gained post-qualification.

2 REGISTER OF MEMBERS

The Association will keep details of Members to which other Members may refer.

3 COUNTER-SIGNATURE

An applicant who is the Head of his/her Department should counter-sign the Declaration at Section 5 of the application form.